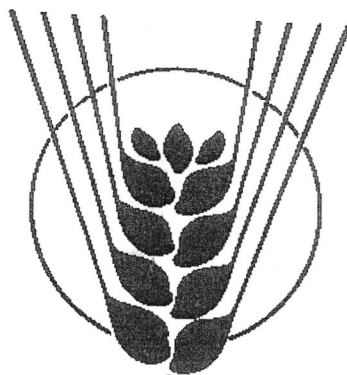


**NORMS AND OPERATIONAL GUIDELINES
FOR ORGANISATION OF
SUMMER/WINTER SCHOOL
AND
SHORT COURSES**



**भाकृअनु
ICAR**

Education Division

Indian Council of Agricultural Research

Krishi Anusandhan Bhavan-II, Pusa, New Delhi-110012

Introduction

Since 1967, the Indian Council of Agricultural Research has been sponsoring the organizing of Summer Institute/ Short Courses (Now re-named as Summer School/Winter School/Short Courses) in different discipline of Agriculture, Veterinary, Animal Sciences, Home Science and Fisheries subjects in Agricultural Universities/ ICAR Institutes. The purpose of organizing Summer School/Winter School /Short Courses are to bring about the qualitative improvement and to update the teachers, researchers and extension specialists in the latest knowledge and techniques in the field of their specialization, to provide necessary orientation to contemporary problems, to provide a common forum for co-professionals to interact and exchange experiences and also to maintain a feedback to make research and education more relevant.

1. OBJECTIVES

The scheme of Summer School/Winter School/Short Courses was initiated by the Council with the following objectives:

- i. To provide advance training to the college /university/institute teachers, researchers and extension subject matter specialists in agricultural sciences and to update them in their fields of specialization.
- ii. To expose the participants to new knowledge that may have accumulated in the subject of the area concerned.
- iii. To provide a platform for instructional programme in specialized area of interest, which normally is not offered through the prescribed curriculum for academic degrees.
- iv. To refresh their concept of basic sciences that are relevant to the understanding of new scientific knowledge earned in their subject.
- v. To provide an opportunity for decision and exchange of ideas to specialists /teachers in the same field with a view to increase contact and thus to develop understanding of each other's achievements and problems.
- vi. To provide an opportunity to the participants to be exposed to specialized technique of teaching or research and also to participate for themselves on an experimental basis.
- vii. To foster inter-institutional co- operative research /teaching projects.

2. THE DIRECTOR OF SUMMER SCHOOL/ WINTER SCHOOL /SHORT COURSE

The Director of Summer School/Winter School/Short Course (named in the proposal and in the sanction letter) is the individual whom the ICAR views its liaison officer with the grantee institution for the academic aspects of the programme. Director is a faculty member who participates actively in teaching in the project and also has responsibility for arranging and supervising the institutional programme, acquiring staff and equipment, selecting participants, arranging facilities for meals and housing, authorizing expenditure of funds and submitting the required reports.

3. COMMITMENT OF FUNDS

No fund may be committed for the school until the sanction letter is received. The sanction letter will specify the total amount of the grant and will describe the manner in which it is to be paid to the grantee.

Some grantee institutions advance funds to the Director of the Summer School/Winter School and Short Course immediately on receiving the sanction letter and before the cheque arrives. The practice has proved to be extremely helpful in making early commitments necessary for the operation of School.

4. CORRESPONDENCE AND VISITS

If at any time there is doubt about the applicability of a particular statement, or if question arise for which answers are not available in the booklet, the Director should not hesitate to write to the Deputy Director General (Edu.), ICAR, Krishi Anusandhan Bhavan II, New Delhi 110012.